



2021-2022 STUDENT PARKING PERMIT CONTRACT

Parents/guardians must complete the electronic application for parking permits. This application will be open for only 2 weeks, from Tuesday, August 17 @ 2:30 p.m. through August 31st @ 2:30 p.m.

STEPS:

- Complete the [electronic application](#)
- DURING THE FIRST WEEK OF SCHOOL, Park **ONLY** in spaces numbered 12-308 (Main Lot) or 310-415 (Upper Lot)
- Once you receive an e-mail that your permit is approved, please print the following
 - Photocopy of student's driver's license (not a learner's permit)
 - Photocopy of insurance
 - Security staff will be releasing parking hangers during lunch starting Monday, Sept 13th

PRIORITY SYSTEM:

Seniors and juniors who have registered for a parking permit by Tuesday, August 31st will be assigned a parking permit and parking space in the main lot using the following priority order. Once all spaces have been assigned in the main lot, then we will start assigning spots in the upper lot.

1. Zero-period seniors
2. Zero-period juniors
3. Seniors
4. Juniors

PARKING FEE	
Main Lot:	\$45
Upper Lot:	\$30

If there is more demand for parking permits than spaces available, students will be placed on a waitinglist using the above priority order. Sophomores are eligible if they have their license (not a learner's permit), but they will be placed on the waitlist.

Other Rights and Responsibilities

Students who are granted a parking permit have the right to park in their assigned space during school hours. They are responsible for obeying all posted signs and traffic rules. Students also have the responsibility to make sure their permit is hung on their rear-view mirror so that it is clearly visible from outside their car. Students may park only in their assigned space and must park within the white lines of their space.

Violations

Students that fail to display a proper permit that is visible from the outside, or parks outside the white lines of their assigned space, or parks in a space other than their assigned space will be ticketed. This includes all reserved spaces, all designated staff and visitor spaces, and all spaces associated with Heatherwood Middle School. Students must not share permits (although we encourage carpooling with a student who has a parking pass). Students with multiple parking violations will be denied the right to purchase a parking pass for one year. ***We will begin enforcing the parking policy on September 27th.***

Space Occupied by Another Car

If another car is parked in your space, you should park near the Heatherwood tennis courts in the spaces numbered between 700 and 722. Write down your license plate number and the space number and report this to the security office. This will prevent you from getting a ticket. We will ticket the car parked in your space.

STUDENTS ARE NOT PERMITTED TO PARK IN THE FOLLOWING AREAS

Staff Parking

Staff who work at Jackson High School are required to park in designated staff areas. These spaces are numbered in the 500's in the front of the building and 600's in the back of the building. A staff parking permit is required to park in these spaces. ***Students, parents, and visitors are not permitted to park in these spaces during school hours and 30 minutes before and after school hours.***

North Staff/Visitor Parking Lot

The small lot north of the tennis courts (numbered in the 500's) is open staff and part-time students with a permit. ***Other students are not permitted to park in these spaces during, the school day and in the 30 minutes before school starts.***

Reserved Parking

These parking spaces are reserved for specific staff members that arrive early, need to travel and return during the day, or are here beyond the normal school day. ***Non-designated staff, subs, students, parents, and visitors are not permitted to park in these spaces.***

Please report any issues to the security office. Thank you for your cooperation.

Clicking "I Agree" on the electronic student parking application indicates that you have read and agree to the conditions listed in this 2021 – 2022 Student Parking Permit Contract.